

Camden Haven Community College

COURSE GUIDE—TERM 1, 2020

28 Jan—9 Apr





Camden Haven Community College

16—18 Laurie Street, Laurieton

Tel: (02) 6559 6699 Email: chcc@chace.org.au

www.chace.org.au

Camden Haven Community College is a Registered Training Organisation (RTO 90018) offering a diverse range of quality vocational and general education learning opportunities.

The college is not-for-profit and community owned. Courses, training and assessment are available at the college, at other training sites or workplaces.

ENROLMENT IS EASY!

IN PERSON

Come in and see Sally or Megan at the College office at 16-18 Laurie Street (corner Bonser Lane and Laurie Streets) Laurieton. Administration office hours: Mon—Thurs: 8.00am—3.30pm. Friday 9.00am—2.30pm, during school term dates.

BY PHONE

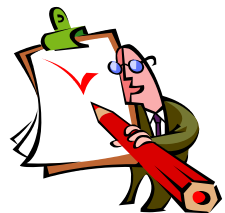
Call the college on 6559 6699 and enrol. You can pay over the phone by Credit Card.

ON-LINE

Visit our college website at www.chace.org.au and complete the on-line Enrolment Form.

EMAIL

Simply drop Sally a quick email (office@chace.org.au) indicating the learning you are interested in and you will get a prompt reply with details.



IMPORTANT ENROLMENT / REFUND / CREDIT INFORMATION

- All students will be asked to fill out an **Enrolment form** each time they commence a course.
- If a course is already full your enrolment will be refunded, unless you redirect it to another course. We will call you.
- If **WE** cancel a course we will refund by direct deposit into your bank account.
- If **YOU** withdraw your enrolment with at least one week's notice before the course begins your fee will be refunded into your bank account.
- **NO REFUNDS** where the college has committed fees or funds prior to the start of the course.
- Where extreme circumstances prevent attendance, a session / lesson transfer may be arranged, at the discretion of the Manager.
- If you pay by EFT please contact the college on office@chace.org.au with details so that your enrolment can be confirmed.
- Once you pay for your course or event you are enrolled unless we tell you otherwise. **WE DO NOT CONFIRM ENROLMENTS.** Please note the date, time and location of the course as advertised and call the college if you wish to check.
- Should a period of six months occur without any student activity, that student is considered withdrawn from that course and the fees are neither refundable nor carried over to another course.
- Full Policies available on the website at www.chace.org.au

WE DO NOT CONFIRM ENROLMENTS.

Please note the date, time and location of the course as advertised.

WEBSITE www.chace.org.au

Our key Policies, Procedures and the Student Handbook are on our website (www.chace.org.au) under 'About Us'. You will also find current courses and events, information about the college, services and useful links.

CHILDREN

Children cannot accompany participants into adult classes.

COURSES AT OTHER VENUES

Some of our courses are arranged at venues other than the college or in other communities. Please check your course arrangements.

DISABLED ACCESS

Camden Haven Community College has disability access and conveniences. Please inform us in advance if you have special needs.

PUBLIC HOLIDAYS

If a session of your course falls on a public holiday it will not be conducted on that date and your course will be extended by one session, or by arrangement with the trainer.

A MESSAGE FROM OUR MANAGER



Welcome to the New Year!

At the time of writing this we are just coming out of a dreadful fire event in our area. I am hoping that by the time this brochure is printed and distributed in January 2020 our community and the bush will be recovering and a safe and pleasant Christmas time has been enjoyed by all.

I trust you find something to interest you in this brochure to get the new year started with some great learning or interaction with our college.

Is your New Year's plan to do something good for yourself? How about art therapy, Buddhism, dancing, drumming, guitar, Tai Chi, Spanish, yoga or gardening?

Time to brush up on your tech skills? Try some of our technology courses or tech savvy seniors classes. Thanks to an ACE Infrastructure and Maintenance Grant we now have new technology with the latest software and new or refurbished computers.

Always wanted to write your story? Do it this year!

Would you like to get work locally and learn how to care for people, without needing prior education? Perhaps training to care for older people is your answer (courses in Laurieton, Taree and Forster). Call Sally at the college 6559 6699, email her at office@chace.org.au, text or call our Training Manager, Veronica on 0409 831 198 to express your interest or find out more (also see p9 in this brochure).

Holiday in mind or visitors arriving? The Pilot Station is an amazing place to stay, right on Pilot Beach and next to the Headland at Camden Head. Contact Hayley by email pilotstation@chace.org.au, check out the calendar on the web site www.camdenheadpilotstation.org.au or call the college.

Wishing you a wonderful start to the year!

Joneen.

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CAMDEN HEAD PILOT STATION

ENROLMENT APPLICATION



NEW COLLEGE ADMINISTRATION OFFICE HOURS

FROM TERM 1, 2020.

Monday—Thursday
8.00am—3.30pm.

Friday
9.00am—2.30pm.

(NSW school terms apply.)

LIFESTYLE PROGRAM

LIFESTYLE PROGRAM REPORT

With another new year starting we bring some fresh lifestyle programs once again to the community.

As you can see, along with some of our most popular regular courses we are now also offering an extended drumming and meditation class, Asian and Middle eastern cooking and a return of the Mental Health First Aid course.



My work hours at the college have also changed and during school term dates I will now be available in the office every Wednesday, Thursday and Friday between 9.00am and 2.30pm.

As always you can find us on our social media pages, publishing the latest programs and news involving our College and Community.

Facebook: CamdenHavenCommunityCollege

Instagram: CamdenHavenCommunity



Wishing all our community a great new year and looking forward to seeing some fresh faces in 2020!

Please Note:

All lifestyle classes will be held at Camden Haven Community College (16-18 Laurie St, Laurieton) unless otherwise indicated.

ADULT LEARNING CIRCLE

The Adult Learning Circle / Discussion Groups are interactive groups with the purpose of learning by individual members sharing their knowledge and views with honest open discussion on subjects and issues chosen by the members.



Mon 3 Feb. 10.00am—12.00pm. \$5.00 per wk. (Facilitator: Brad Mildern)

Thurs 6 Feb. 10.00am—12.00pm. \$5.00 per wk. (Facilitator: Jackie Laing)

Places have now become available for the Thursday Group.

Please call the college to express your interest. (02) 6559 6699.

ART—BEGINNERS Terri Maddock

Fun and relaxing introduction to art using various exercises and colour mixing to start drawing and painting.

Students are encouraged to bring along photos or images that inspire them.

All materials supplied.

Wed 19 Feb.

10.00am—12.00noon. 5 weeks. \$160.00.

Venue: Kendall Community Centre.



ART—BEGINNERS LEVEL 2 Terri Maddock

Continuing on from what you have learned in the earlier course using a variety of mediums for exercises in tone and colour to produce one or more completed artworks.

Students are encouraged to bring along photos or images that inspire them.

All materials supplied.

Wed 19 Feb.

1.00pm—3.00pm. 5 weeks. \$160.00.

Venue: Kendall Community Centre.

ART THERAPY Karina Lindsay

Art Heals. Immerse yourself in this full day workshop discovering and connecting to your creative spirit.

Find your freedom to be at one with your own creativity. Discover the essence of intuitive art and begin to develop and explore your own artistic flare.

All materials supplied (including canvas) and a yummy morning tea. BYO Lunch.

Sat 22 Feb. 10.00am—4.00pm. \$95.00.

**Venue: Qi Coffee Retro Room
148 Nancy Bird Walton Drive, Kew.**



BIRD WATCHING

Join our self-directed group, see great local scenery and beautiful native birds.

Please bring morning tea and a packed lunch.

The group meets every second Thursday of each month, 8.15am at School of Arts car park. Transport for field trips shared.

**Enrol at the College.
\$2.50 per year.**



LIFESTYLE PROGRAM

BUDDHISM IN EVERYDAY LIFE

Tin Hta Nu

Learn to apply concepts set up by The Buddha to combat the stresses of everyday life.

Examples of how to practice loving kindness and insight meditation to calm the mind and understand oneself will be demonstrated.

Contemporary issues arising today will be discussed together over morning tea and a light lunch.

Sun 8 Mar. 10.00am—2.00pm. \$50.00.

Venue: Kendall Community Centre.



BUILDING CONTRACTS, PROJECT MANAGEMENT, GRANNY FLATS FOR DUMMIES

Alan Taylor

Project Management: The process is a surprise, but once you have it, it works for all types of projects—whether making a cake, organising a rock concert or building a bridge. Lots of examples of anecdotes to explain the journey.

Suitable for builders, tradies O/B developers, and suppliers. (6 CPD Points available upon task completion.)

Thurs 5 Mar. 2.00pm—6.00pm. \$60.00.

Granny Flats for Dummies:

Thinking of building an extension, new build or granny flat? Let's walk through the process, clearly and simply, from concept, plans approval, construction and handover.



De-mystify the journey so you can concentrate on what you are interested in, not what intimidates you. Lots of worked examples to clarify the explanations.

Suitable for builders, tradies O/B developers, and suppliers. (6 CPD Points available upon task completion.)

Thurs 12 Mar. 2.00pm—6.00pm. \$60.00.

Building Contracts: Suitable for first and second home buyers, renovators, builders, developers and sub-trades. Participants will learn how to understand and integrate some key components such as: different uses of contracts, components, litigation and associated costs, negotiation, strategy, strength (accuracy), communication skills and much more.

Please bring pencil and paper. (6 CPD Points available upon task completion.)

Thurs 19 Mar. 2.00pm—6.00pm. \$60.00.

COMMUNITY GARDEN

Coming into a new year our volunteers are hard at work planting seasonal produce such as beans, potatoes, tomatoes, beetroot, spinach and leafy greens and we can't wait to share the results of their labour with our local community. Our new monthly walk-throughs commence on Thursday 27 February from 1.00pm and thereafter on the last Thursday of each month. If you would like to join in, call Megan at the college to register your interest.



You may also have heard that the garden was the target of a number of thefts and vandalism in late 2019. Our garden survives on the donations from our local clubs and the generosity of our volunteers so this was extremely disappointing for all concerned. If you find you have any soil, seeds or gardening tools you no longer have need of please call us. All donations large and small gratefully received!

COOKING—A Culinary Adventure through Asia and the Middle East

Tin Hta Nu

A hands-on approach on how to cook and create delicious Asian and Middle Eastern dishes (previous students' favourites) using seasonal garden-fresh vegetables from Kendall Community's Global Food Garden. Participants will learn a medley of different cuisines from Asia and the Middle East including an entrée, 2 main dishes, 2 side dishes and a dessert.

Please bring your own chopping boards, knives, aprons and containers to take home your creations.

Sun 8 Mar. 10.00am—2.00pm. \$70.00.

Venue: Kendall Community Centre.

This course is limited to 6 participants only so book now to save your place!

DANCING

Graham (Joe) Maguire

Learn to Dance! Get ready for some fun!!

Get up at any special occasion or event and enjoy a myriad of dancing styles. Dancing can be fun and learning is just a part of the journey (when you have great tutors that is!)

Suitable for both beginners and those with experience.

Dance styles include Rock 'N' Roll, Line Dancing, Waltz, Cha-Cha, Slow rhythm & Rumba.

Wed 26 Feb. 6.30pm—8.30pm.

6 weeks. \$100.00.

Venue: North Haven Hall.

(Enclosed hard-soled shoes preferable and bring some water to drink.)



LIFESTYLE PROGRAM

DRUMMING AND MEDITATION

Karina Lindsay

Meditation and drumming have both been shown to have a dramatic effect on reducing stress. Meditation focuses on increasing awareness, concentration and has a positive effect on depression.

Combining meditation with drumming has the additional benefit of reducing anxiety and stress, controlling chronic pain and lowering blood pressure.

These workshops have been designed for people who are looking to experience a new mindfulness practice and to explore balance and harmony to enhance their lives.

Tues 3 Mar. 2.00pm—4.00pm. 4 weeks. \$85.00.
Afternoon Tea provided.

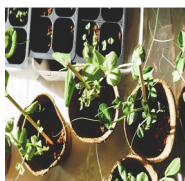
Please bring either a comfortable blanket or wrap.

Venue: Qi Coffee Retro Room
148 Nancy Bird Walton Drive, Kew.

GARDENING WORKSHOP **Nathan Charge**

Come along and join us at this **FREE** gardening workshop presented by local Horticulturalist Nathan Charge.

Topics covered will include water saving, preparing your soil, composting, garden aspects, attracting birds and bees, natural pest control and gardening on a budget. Numbers are limited.



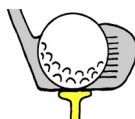
Bookings essential.

Call the college to save your place.

Sat 15 Feb. 10.00am—12.00noon.
Venue: Camden Haven Community Garden.

GOLF **Luke Garel**

Come and enjoy professional tuition at the beautiful Kew Country Club. All equipment supplied. Wear comfortable shoes and neat attire.



Tues 25 Feb. 9.00am—10.00am. 5 weeks. \$90.00.
Venue: Kew Country Club.

GUITAR (BEGINNERS) **Charles Doyle**

This is an exciting opportunity to learn to play the guitar. You will be part of a small group learning to play songs in an enjoyable and positive learning environment. You will love unleashing the guitarist within you.

Thurs 5 Mar. 6.00pm—7.30pm. 4 weeks. \$80.00.
Students will need to bring their own guitar.

MENTAL HEALTH FIRST AID

Beverley Moore

An ideal course for small and large businesses, team leaders, first point of contact such as helpdesks, volunteers, public service positions and customer relations. The Standard Mental Health First Aid course will teach you how to provide initial support to other adults who may be experiencing a mental health crisis until appropriate help is received or the crisis resolves, using a practical, evidence-based Action Plan.

Topics covered include depression, anxiety, psychosis and substance abuse issues, as well as mental health crises such as suicidal thoughts and behaviours, non-suicidal self-injury and panic attacks.

Please Note:

This is not a therapy or support group.

Mon 24 Feb & Mon 9 Mar.
8.30am—3.30pm.
\$190.00.



PC USERS GROUP

Share your skills, knowledge and frustrations with this experienced and self-directed group. Internet access provided. BYO laptop.

Fri 7 Feb. 9.00am—12.00noon. \$5.00 per week.

PHOTO EDITING (Tablets and Smartphones)

Rob Martin

Do you have lots of photos which are 'almost-good-but-not-quite-right'? Learn how to use the editing tools you already have on your devices to improve your photos and share the final results. Please bring your charging cables.

Thurs 27 Feb. 12.30pm—3.00pm. \$35.00.

PHOTO PROTECTION (Tablets, Smartphones and Cameras)

Rob Martin

Learn how to transfer photos from one device to another to keep them safe. The class will also cover creating folders, renaming and deleting files and transferring to USBs. Please bring your charging cables.

Thurs 5 Mar. 12.30pm—3.00pm. \$35.00.

POWERPOINT **Rob Martin**

A great course for those wanting to produce detailed, visually appealing presentations and slides for both business and personal life opportunities.

Thurs 20 Feb. 12.30pm—3.00pm. \$35.00.

LIFESTYLE PROGRAM

SMARTPHONES Rob Martin

BEGINNERS: New to Smartphones, having difficulties, or thinking of purchasing one? This course will cover the basics of use, jargon and some common offline apps.



Thurs 12 Mar. 12.30pm—3.00pm. \$35.00.

BEGINNERS (PART 2): Explore more of the functionality of your phone including connecting to the Net via mobile data and WiFi, why updates are important and using some of the net dependent apps.

Thurs 19 Mar. 12.00noon—2.30pm. \$35.00.



**TAKE BOTH THESE COURSES
FOR THE DISCOUNTED PRICE OF
\$60.00!!**

SPANISH Silvia Fernandez

BEGINNERS: This six-week program is a practical and fun introduction to the Spanish language—or you can use it to build on the basic knowledge you may already have. Ideal for those planning to travel anywhere in the Spanish-speaking world.



Wed 5 Feb. 6.00pm—8.00pm. 5 weeks. \$100.00.

BEGINNER LEVEL 2: This six-week program will see you exploring the next steps in your Spanish journey, and you are sure to have fun along the way. Ideal for those planning to travel anywhere in the Spanish-speaking world.

Fri 7 Feb. 6.00pm—8.00pm. 5 weeks. \$100.00.

TABLETS Rob Martin

BEGINNERS Get hands-on experience in this friendly and relaxed workshop. This session will guide you through the basic skills every tablet user needs. Learn how to locate and use some of the more common apps. Find out how to change basic settings and customise the setup of your screens.

Thurs 19 Mar. 9.00am—11.30am. \$35.00.

TABLETS (PART 2) In this workshop you will learn to connect to the internet using WiFi. Learn tips on how to use some of the net dependant apps and how to download and install apps, music and eBooks. Make sure to bring your ID and password to access the store.

Thurs 26 Mar. 9.00am—11.30am. \$35.00.

**TAKE BOTH THESE COURSES
FOR THE DISCOUNTED PRICE OF
\$60.00!!**



TAI-CHI Ali Jane Challinor

Han Yuan Tai Chi is a graceful form of exercise and a potent means to relieve stress. It works on the body, mind and spirit. Along with strengthening your core stability Tai Chi will assist with building a heightened feeling of positivity and empowerment. You will learn the importance of self-centering, grounding and relaxation and feel the benefits of peacefulness, clarity and a sense of connectedness. Gift your body with the practice of gentle and meaningful exercise.

Please bring water/water bottle, wear loose clothing and comfortable shoes.

Tues 18 Feb. 9.00am—10.00am. 6 weeks. \$60.00.

**Venue: Qi Coffee Retro Room
148 Nancy Bird Walton Drive, Kew.**

TECH SAVVY SENIORS

Tech Savvy Seniors is an initiative of the NSW Ageing Strategy and is funded through a partnership between the NSW Government and Telstra.

**As a result of this initiative
the following courses are offered
AT NO COST
to Seniors aged 60 years and over.**

MS WORD — AN INTRODUCTION

Are you writing a story, an article or even your own autobiography? This course will cover basic tools such as copying and pasting, page numbering, headers and footers, picture inserts and more.

Thurs 20 Feb. 9.00am—12.00noon.

INTERNET BANKING

Setting up and logging onto internet banking.
A step by step approach to BPay,
paying bills and transferring money.

Thurs 27 Feb. 9.00am—12.00noon.

EMAIL APPS ON TABLETS

Learn to send and read emails on your tablet, tidy up your mailboxes and handle attachments.

Thurs 5 Mar. 9.00am—12.00noon.

FACEBOOK APPS FOR SMARTPHONES AND TABLETS

Learn how to set up the Facebook app,
protect your privacy and review your settings.
Lots of tips and tricks covered.

Thurs 12 Mar. 9.00am—12.00noon.

**Places are limited.
Phone NOW to book your place!!**

LIFESTYLE PROGRAM

WRITE YOUR STORY Margaret Kernahan

Would you like to write your own story?

It might be a series of short stories about your past, a fiction story you have always wanted to write, or your memoirs. This course is designed to get you started and (perhaps to your surprise) find how interesting your story really is!



Included in this program:

The writing process—planning, drafting, editing, publishing; model stories; development of interesting characters; themes and plots; literary devices; grammar and paragraphs; computer skills; sharing; learning strategies, plus a nationally accredited Unit.

Classes will run on Wednesday mornings.

Wed 12 Feb. 9.30am—11.30am. 8 weeks.

Phone Sally at the College to register your interest.

YOGA Karina Lindsay

This style of gentle yoga is based on soft flowing movements, controlled by breath and visualisation. It is a graceful form of exercise and a potent means of stress relief and strengthens core stability by building a heightened feeling of positivity and empowerment.

This is yoga for “every” body as it is therapeutic in nature, and caters for the differing needs of students.

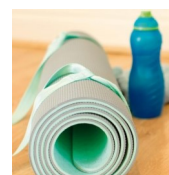
At the completion of each session there will be a deep relaxation / meditation to help heal, transform and create internal balance.

Wed 26 Feb. 8.00am—9.15am.

6 weeks. \$80.00.

(Please bring a yoga mat and water.)

**Venue: Qi Coffee Retro Room
148 Nancy Bird Walton Drive, Kew.**



LIFESTYLE PROGRAM — ONLINE COURSES

Powerful Tools at your Fingertips

Discover the Benefits of Online Training!

www.ed2go.com/r-chace

Education and training has always been our mission and in today's ever changing world it is more important than ever to keep your skills up to date. Camden Haven Community College and ed2go can offer you hundreds of online courses designed to meet your needs.



**ALL COURSES
\$250.00**

Convenient

Classroom access 24/7 from anywhere with an Internet connection.

Straightforward

we host the entire operation.

Short and Effective

Courses are available in different formats giving you choices that will meet your individual needs.

Market Tested

Over 2 million adult learners have taken an ed2go online course gaining valuable skills they can use today.

Complete your courses anytime anywhere!

Our instructor-led online courses are informative, fun, convenient and highly interactive.

We focus on creating warm, supportive communities for our learners.

New course sessions begin monthly.

FIND THE RIGHT COURSE FOR YOU — go to www.ed2go.com/r-chace



VOCATIONAL EDUCATION AND TRAINING

Contact Veronica on 0409 831 198 or Sally on 6559 6699



CHC33015 CERTIFICATE III in INDIVIDUAL SUPPORT (Ageing)

Are you ready to learn new skills?
Are you seeking a rewarding career in an industry with high employment opportunities?
This could be the course for you.

**The next Course Information/Enrolment day will be on
Tuesday 25 February.
(9.30am start)**

To be held at Camden Haven Community College, Laurieton.

The full course will commence Monday 2 March.

Mon—Thurs. 9.00am—3.00pm. 13 weeks.

Venue: Camden Haven Community College, Laurieton.

Contact Veronica on 0409 831 198 or Sally on (02) 6559 6699
for an Enrolment/Information Pack.

This course will be run over several courses will include the First Aid Certificate. Students with a disadvantage or barrier to access subsidized training under Smart and Skilled may be eligible for places under the ACE program. See conditions on page 10 of this brochure and contact Sally at the college for details.

To be considered for this course participants MUST:

- be able to commit to and attend the full time intense training schedule with the view to seeking employment with an aged care or disability service provider upon completion.
- be available to attend training sessions during school holidays in preparation for an employment outcome. When employed in the care sector you will be required to work shift work as we provide care 24 hours a day every day.
- have a genuine empathetic attitude towards the older, frail or disabled person.
- have a clear criminal history check and must bring a copy of a current check to the information session.
- present a doctor's Certificate for absent days.
- purchase and wear the required uniform, i.e. WHS safe nursing type shoes, long black pants each day to class. We will supply each participant with two shirts at course commencement once the participant has paid a \$30 deposit, \$20 of which will be refundable at course completion and return of shirts. A third shirt will be issued before the two week work placement commences.

COURSE FEES

For eligible individuals this training is subsidized by the NSW Government. See further information on page 10 of this brochure or contact the college to check your eligibility.

FEE for disadvantaged individuals eligible for ACE Program (part qual)	\$ 0.00
FEE for individuals eligible for Smart and Skilled Full Qualification (First)	\$ 1450.00
FEE for individuals eligible for Smart and Skilled Full Qualification (Further Qual)	\$ 1750.00
FEE for individuals eligible for Smart and Skilled AND eligible for Exemption	\$ 0.00
FEE for individuals eligible for Smart and Skilled AND eligible for Concession	\$ 240.00

NOTE: Your enrolment details will be submitted to Smart and Skilled to determine your fee.

INFORMATION AND REQUIREMENTS for training subsidised by the NSW Government

Subsidised Training under SMART AND SKILLED

(Refer to our website www.chace.org.au for Policies and link to Smart and Skilled.)

To be eligible to be subsidised to undertake a Smart and Skilled program an individual must firstly meet personal eligibility criteria for Smart and Skilled, then meet eligibility for the relevant program.

To be eligible for any NSW Government subsidised training (brief summary—more details available from the college) a person must be

- ☐ an Australian citizen or equivalent
- ☐ aged 15 or over
- ☐ not at school
- ☐ living or working in NSW

You must provide to the College the following Personal Information (Evidence and/or Student Declaration required)

- ☐ Proof of identity
- ☐ Valid Unique Student Identifier (USI)
- ☐ Confirmation of Citizenship
- ☐ Evidence of living or working in NSW (e.g. Govt or Employer doc)

FEES

Fees and eligibility for exemptions and concessions apply. Details can be found with the advertised courses and at the college.

Fee Exemptions (no fee) apply if you can provide details of

- ☐ Aboriginality
- ☐ Disability
- ☐ Refugee or Asylum seeker
- Declaration or signature required as evidence
- Centrelink or other evidence required
- Relevant evidence

Fee Concessions apply if you can provide details of

- ☐ Welfare recipient
- ☐ Dependent child or spouse of Welfare Recipient
- Centrelink evidence (list of eligible benefits & allowances available)
- Centrelink evidence

Scholarships (no fee) apply if you can provide details of

- ☐ eligibility for social housing; age 15-30
- ☐ experiencing domestic and family violence; over 15
- ☐ out-of-home care status

ACE PROGRAM

Background

The ACE Program supports disadvantaged and regional/rural students. This fully subsidised training comprises Units of Competency that fall within the ACE Category. We provide part qualifications for eligible individuals as a pathway to entitlement and as a supported program for those with barriers to accessing the full qualification under Smart and Skilled.

To be eligible for this subsidised training for disadvantaged learners a person must be

- ☐ An Australian citizen or equivalent
- ☐ aged 15 or over
- ☐ not at school
- ☐ living or working in NSW
- ☐ provide evidence of these, as above

PLUS be ONE of the following

- ☐ ATSI
- ☐ experiencing verified hardship
- ☐ have a disability or dependent child or spouse of a person with a disability
- ☐ receiving an Applicable Benefit or dependent child or spouse of Applicable Benefit recipient

AND

- ☐ experiencing at least one barrier to participation. (Full details available at the college or from your trainer.)

Evidence and criteria for Disadvantaged Students (summary)

Disadvantage	Evidence Required	Fee
<input type="checkbox"/> ATSI	Declaration or signature required as evidence	\$ 0.00
<input type="checkbox"/> Disability or dependent of person with a disability	Disability Pensions Concession card or other	\$ 0.00
<input type="checkbox"/> Applicable Benefit	Commonwealth Benefits Card or other	\$ 0.00
<input type="checkbox"/> For any other categories please ask for full details from the college		\$ 0.00

PATHWAYS TO EMPLOYMENT

FSK10213 Cert I in Skills for Vocational Pathways
FSK20113 Cert II in Skills for Work and Vocational Pathways
or units from the above qualifications

The Foundation Skills Training Package is designed to meet the needs of learners developing basic skills before they can effectively participate in the workforce or further training.

Wed 12 Feb. 8 weeks.
9.30am—11.30am OR 12.30pm—2.30pm.

FEES:

Enquire at the college regarding fee exemption for eligible students.



CAMDEN HEAD PILOT STATION

Accommodation, Weddings, Celebrations, Education.



PILOT STATION NEWS

Situated at the mouth of the Camden Haven the Camden Head Pilot Station has been contributing to the community since the first pilot/boatman was officially appointed in 1878. There are records of unofficial pilots before this date. We know that the Pilot was also the Postmaster for the Camden Haven area in the 1900's.

Due to its importance for thriving shipping trade of logging and limestone production the Pilot Station was one of the first properties in the area to have a telephone installed and later electricity connected. With the downturn in logging and rail coming to the area there was less call for navigation assistance over the treacherous bar at the Camden Haven Inlet entrance, the Pilot's duties became more a customs role and administration.

The last Pilot left the Pilot Station in 1975 and the Pilot Station cottage was casually occupied with low official maintenance. In 1999 Camden Haven Community College was assigned Trust Manager and the Pilot Station was restored with a renewed community purpose. The property, comprising a 1950s style 3-bedroom timber cottage, historic signal shed and former boatshed, set in a bushland recreation reserve, became heritage listed.



**To fund its upkeep we offer accommodation
at the Pilot Station—see our website
[www.camdenheadpilotstation](http://www.camdenheadpilotstation.org.au)
for details.**



SPRING PICNIC AND TOUR— NOVEMBER 2019

We would like to thank all those who joined us at the Pilot Station for our Spring Picnic and Tour in November 2019. We reached maximum capacity and were able to raise a generous \$200.70 from the event. The money raised was donated to our local Camden Haven Volunteer Fire Brigade. Longstanding volunteer Ron Morris accepted our donation on behalf of the Camden Haven Brigade. We are truly thankful for the incredible work they are doing to protect our community and keep us safe.

Ross Butlin, who has now retired from the post of Manager, gave his final presentation and tour after many years organising educational projects for our community, sourcing funding for the signage surrounding the Pilot Station, and successfully managing the tourist attraction and its wonderful history. Thank you Ross, you've done an amazing job looking after this wonderful piece of history.

The presentation and tour was followed by a formal Welcome to Country in the Boatshed with Birpai Traditional Owner Uncle Bill O'Brien. This was beautifully done and left us all impressed and grateful for all voices present on Country.

Special thanks again to Ross for his wonderful tour, our amazing volunteers Pam, Bruce and Peter, Uncle Bill for the moving Welcome to Country and our Community for being with us as we keep the history of the Pilot Station well and truly live. Another big welcome to our new Pilot Station Manager Hayley Proudfoot!

ENROLMENT APPLICATION - Camden Haven Community College (RTO 90018)

Mr / Mrs/ Ms/ Miss D.O.B. _____ ☐ Female ☐ Male ☐ Different Identity



First Name

Middle Name

Surname

For accredited courses please provide some form of photographic identification (driver's licence/passport etc.)

VOCATIONAL (VET) COURSES ONLY

UNIQUE STUDENT IDENTIFIER (USI)

If you are undertaking any nationally recognised training (accredited courses) delivered by a Registered Training Organisation (RTO) you are now required to have a Unique Student Identifier (USI). This includes single units of competency, skill sets, traineeships, certificates or diploma courses. **To get your personal USI**, visit the USI website at: www.usi.gov.au. Have your personal contact details ready (e.g. personal ID, email, mobile number, address). Select the 'Create a USI' link and follow the steps. Once you have your USI, please note this in the space provided on the Enrolment Form before returning the form to us.

Address: _____

Phone: (Mob) _____ (Home) _____

Email: _____

Including your email address means we can contact you regarding this and other courses.

COURSE NAME	FEE \$

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE

The following information is collected nationally to assist the government with educational planning. These details will not be used for any purpose other than administration and educational research. This information will be held and disposed of securely when no longer needed.

How did you hear about our College?

☐ Brochure ☐ Newspaper ☐ Friend ☐ Internet ☐ Other

In which city and country were you born? _____

What language do you speak at home? _____

How well do you speak English?

☐ Very Well ☐ Well ☐ Not well ☐ Not at all

Are you Aboriginal / Torres Strait Islander / Neither? (Please circle)

Do you consider yourself to have a disability or impairment? ☐ Yes ☐ No

If yes, please indicate

☐ Hearing/Deaf ☐ Physical ☐ Intellectual ☐ Learning
☐ Mental Illness ☐ Vision ☐ Acquired Brain Injury ☐ Medical condition
☐ Other

What is your highest completed school level?

☐ Yr 9 or lower ☐ Yr 10 ☐ Yr 11 ☐ Yr 12 (or equivalent)

In which year did you complete that school level? _____

Are you still attending secondary school? ☐ Yes ☐ No

Have you successfully completed any of the following qualifications?

☐ Bach. Degree or higher ☐ Adv. Deg. / Ass. Deg. ☐ Dip. / Ass. Dip.
☐ Cert IV / Adv ☐ Cert III / Trade Cert. ☐ Cert II
☐ Cert I ☐ Other

Which of the following BEST describes your current employment status?

☐ Full time ☐ Part time ☐ Employer
☐ Self employed—not employing others ☐ Employed - unpaid worker in a family business
☐ Unemployed seeking full time ☐ Unemployed seeking part time
☐ Not employed / Not seeking employment / Retired ☐ Other

Which of the following BEST describes your main reason for taking this course?

☐ To get a job ☐ To develop my existing business
☐ To start my own business ☐ To try for a different career
☐ To get a better job or promotion ☐ It was a requirement of my job
☐ I wanted extra skills for my job ☐ To get into another course of study
☐ For personal interest or self development ☐ Other reasons

ENROLMENT IS EASY

Please choose your course, read the enrolment conditions, complete the Enrolment Form and return it to the college along with your course fee.

Payments for courses may be made:

In person at the College office (corner Bonser Lane & Laurie Streets, Laurieton). Mon-Thurs: 8.00am-3.30pm. Fri 9.00am-2.30pm. Cash, cheque, or credit cards accepted.

By Direct Credit to college bank account.

**Camden Haven Community College
 Holiday Coast Credit Union
 Account No: 100163888
 BSB: 721-000**

Please enter your Surname as a reference for the payment when paying directly into this account.

Credit Card Payments

Phone (02) 6559 6699 to make a payment, or fill in the details below and return to us. Your receipt will be posted or emailed to you.

Cardholder Name: _____

Card No: _____

Expiry Date: _____

Cardholder's Signature: _____

ENROLMENT CONDITIONS

I understand that:

- My enrolment is not confirmed until: receipt of completed enrolment Form and receipt of full fee.
- I give permission for my photo to be used for promotional or marketing materials. (Cross out if you do not agree.)
- I agree to abide by the CHCC Code of Conduct.
- I accept full responsibility for any damage, costs, misadventure or accident arising as a result of any act or failure to act on my part.
- CHCC reserves the right to refuse enrolment to any person.
- Information that may be given during a course does not constitute 'advice'.
- Refund and other Policies are available from the college website at www.chace.org.au

I understand and agree to these enrolment conditions.

Signature _____

Date _____

16-18 Laurie Street, PO Box 301, LAURIETON, NSW, 2443
 Phone: 02 6559 6699 Email: office@chace.org.au Web: www.chace.org.au