A monarch butterfly is shown in the process of emerging from its chrysalis. The butterfly is hanging from a green plant stem, with its wings spread out. The wings are orange with black veins and white spots along the edges. The chrysalis is still attached to the stem above the butterfly's head. The background is a soft-focus green.

Camden Haven Community College COURSE GUIDE

The
world has
changed.
You can too.



Camden Haven Community College

16—18 Laurie Street, Laurieton

Tel: (02) 6559 6699 Email: chcc@chace.org.au
www.chace.org.au

Camden Haven Community College is a Registered Training Organisation (RTO 90018) offering a diverse range of quality vocational and general education learning opportunities.

The college is not-for-profit and community owned. Courses, training and assessment are available at the college, at other training sites or workplaces.

ENROLMENT IS EASY!

IN PERSON

Come in and see Sally or Mikaela at the College Reception at 16-18 Laurie Street (corner Bonser Lane and Laurie Streets) Laurieton.

Administration office hours: Weekdays 9.30am—3.00pm.



BY PHONE

Call the college on 6559 6699 and enrol. You can pay over the phone by Credit Card.

ON-LINE

Visit our college website at www.chace.org.au and complete the on-line Enrolment Form.

EMAIL (Best option during Coronavirus situation)

Simply drop Sally a quick email (office@chace.org.au) indicating the learning you are interested in and you will get a prompt reply with details.

IMPORTANT ENROLMENT / REFUND / CREDIT INFORMATION

- All students will be asked to fill out an **Enrolment form** each time they commence a course.
- If a course is already full your fee will be refunded, unless you redirect it to another course.
- If **WE** cancel a course we will refund by direct deposit into your bank account.
- If **YOU** withdraw your enrolment with at least one week's notice before the course begins your fee will be refunded into your bank account.
- **NO REFUNDS** where the college has committed fees or funds prior to the start of the course. We will refund Coronavirus related cancellations.
- Where extreme circumstances prevent attendance, a session / lesson transfer may be arranged, at the discretion of the College.
- If you pay by EFT please contact the college on office@chace.org.au with details so that your enrolment can be confirmed.
- Once you pay for your lifestyle course or event you are enrolled unless we tell you otherwise. **WE DO NOT CONFIRM ENROLMENTS.** Please note the date, time and location of the course as advertised and call the college if you wish to check. **Enrolments will be CLOSED five working days prior to course commencement.** Exceptions may be negotiated under special circumstances if agreed by the Manager. Refer to refund Policy regarding refund arrangements.
- Should a period of six months occur without any student activity, that student is considered withdrawn from that course and the fees are neither refundable nor carried over to another course.
- Full Policies available on the website at www.chace.org.au

WE DO NOT CONFIRM ENROLMENTS.

Please note the date, time and location of the course as advertised.

WEBSITE www.chace.org.au

Our key Policies, Procedures and the Student Handbook are on our website (www.chace.org.au) under 'About Us'. You will also find current courses and events, information about the college, services and useful links.

CHILDREN

Children cannot accompany participants into adult classes.

COURSES AT OTHER VENUES

Some of our courses are arranged at venues other than the college or in other communities. Please check your course arrangements.

DISABILITY ACCESS

Camden Haven Community College has disability access and conveniences. Please inform us in advance if you have special needs.

PUBLIC HOLIDAYS

If a session of your course falls on a public holiday it will not be conducted on that date and your course will be extended by one session, or by arrangement with the trainer.

A MESSAGE FROM OUR MANAGER



Welcome to our college guide.

COVID-19 has impacted us all. We hope you, and all our community, remain well and safe.

Camden Haven Community College has responded to this situation and has adapted activities for the lowest risk possible. We plan to return to full capacity as soon as possible. In the meantime, we have been offering small classes and have strict infection control procedures. Also, we have opportunities to learn flexibly, via zoom, through mailed workbooks, by email and phone or with a combination of provision.

This electronic brochure replaces our usual mailed brochure. I hope you find this convenient. Please contact the college if you have any feedback for us. We can always improve, and it is valuable to hear what people think. We hope to broaden our communication using a range of media. During coronavirus disruptions we mailed Tech Savvy Seniors flyers to community members once we could restart these classes, allocating four people per session. Also, we have remained in contact with updated happenings via facebook, email, phone and our web page. This guide will be continuously updated as new events and courses are planned. Course flyers will be mailed out to the local community.

Thanks to NSW Government ACE assistance and great input from our college staff, we are developing a fabulous (we think so anyway!) new website. It will be so much easier to provide our students, colleagues and community access to our activities, resources and information via this website. We will have the ability to accept enrolments and payment online, allocate access to a passworded repository for online courses and other resources, and more. Our website remains at www.chace.org.au

According to Albert Einstein "The measure of intelligence is the ability to change".

The world has changed—you can too.
We hope you will embrace lifelong learning with our college.

Joneen

For administration matters
contact Sally on office@chace.org.au

For Lifestyle programs and Tech Savvy Seniors,
contact Mikaela on admin@chace.org.au

For Aged Care, Disability and government subsidized programs,
email veronica@chace.org.au
or call 0409 831 198.

WHAT'S ON THIS TERM

LIFESTYLE COURSES (Non-accredited)

Please go to page 4 to see our listings of Lifestyle courses for this Term 4

NATIONALLY RECOGNISED ACCREDITED COURSES

CHC33015	
Certificate III in Individual Support	11
Information and Requirements for subsidised Training Programs	12

**Look out for the new
Camden Haven
Community College
LifeStyle Programme flyer
being delivered
directly to your letterbox
from 3 August.**



CAMDEN HAVEN COMMUNITY COLLEGE

(RTO 90018)



CURRENT LIFESTYLE PROGRAM GUIDE

*"Develop a passion for learning.
If you do, you will never cease to grow."*

-Anthony J. D'Angelo



LIFESTYLE PROGRAM



LIFESTYLE PROGRAM REPORT

Where has the first half of 2020 gone?

With COVID on everyone's mind and having being held up inside our homes for so long, we at the college are so looking forward to having some sort of normality return and seeing happy faces back in the college! We have been able to recommence our face-to-face classes again, with select courses beginning in July. They have however been smaller class sizes to ensure we all keep correct social distance measures. We will continue to implement correct social distancing and hygiene measures in the college and hired venues for the courses listed in this brochure.

You will see in the coming months, some changes as to how we advertise. Our brochure will now be online only and we will begin to send out course flyers every few months with current courses available. We are also working on what will be a fabulous new webpage! As always, you can find us on our social media pages, where our latest programs, and news involving the college and community are published. Simply search Camden Haven Community College.

You will find me back in the college office on Tuesdays, Wednesdays and Fridays 9:30am—3:00pm.

**Please note that due to the uncertainty COVID-19 presents,
all Lifestyle courses may be subject to cancellation
depending on the current NSW government restrictions.**

Thankyou for your understanding during these unusual times!

COMMUNITY GARDEN

Our Community Garden has had some great rainfall over current months, seeing it thrive!

COVID-19 presented some challenges for our volunteers as they could not attend the garden together, due to social distancing regulations. However, they rose to the challenge and made sure our garden received all the love and care necessary. We have also gained a fantastic new volunteer, Jennifer Adamo, who joined the team this June. Welcome Jennifer!

The Community Garden again received generous donations from Laurieton United Services Club and North Haven Bowling Club, enabling our happy volunteers to maintain the garden. With these donations we can now purchase fresh soil, plants, plant food and equipment to keep the community garden in great shape.

Thanks to our thoughtful volunteers, the community garden now has a basket hanging on the fence, which you will find filled with delicious fresh produce straight from the garden for our community to take home for free. It will be filled every Monday with whatever is available and in abundance!

Please be thoughtful in only taking your fair share.



Community Garden Workshop

COURSE NAME AND DESCRIPTION	LOCATION	START DATE	TIME	WEEKS	FEE
COMMUNITY GARDEN WORKSHOP with Nathan Charge Come along and join us at this free gardening workshop presented by local Horticulturalist Nathan Charge. Topics covered will include water saving, preparing your soil, composting, garden aspects, attracting birds and bees, natural pest control and gardening on a budget. Numbers are limited so book now to save your place.	Camden Haven Community Garden at Apex Park	Sat 24 Oct	10.00am — 12.00pm	1	FREE

LIFESTYLE PROGRAM

CREATIVE ARTS and MUSIC

COURSE NAME AND DESCRIPTION	LOCATION	START DATE	TIME	WEEKS	FEE
ART FOR BEGINNERS LEVEL 2 with Terri Maddock Continuing on from our Term 1 course, you will be using a variety of mediums and techniques to further expand your knowledge and skills. If you didn't attend our Beginners course, but feel reasonably confident in your existing knowledge/ability, then this course is perfect for you!	Kendall Community Centre	Wed 11 Nov	10:00am — 12:00pm	5	\$160
ART — BEYOND BEGINNERS with Terri Maddock For those who would like to move towards creating some finished artworks, using the techniques acquired from our previous classes. If you didn't attend our Beginners courses, but feel confident in your existing knowledge/ability, then this course is perfect for you!	Kendall Community Centre	Wed 11 Nov	1.00pm — 3.00pm	5	\$160
ART CAFÉ ONLINE — ACRYLIC PAINT WORKSHOP with Katrina Lindsay Intentional Creativity is an approach or a method of creating art that will grant you access to your inner sanctuary and being-ness. It uses image and language to craft offerings for healing and growth. Creating with intention is simply working with mindfulness in whatever we set our hands to, and in these workshops, we will be working with our own art materials.	Online Via Zoom	Sat 12 Sep	2:00pm — 4:00pm	4	\$80

Pictured below are students from Terri's Art classes in Term 1, showing off some of their fabulous works!



Left to Right is Colleen Speer, Harold Hunt, Jane Blanch and Wayne Twomey.

COURSE NAME AND DESCRIPTION	LOCATION	START DATE	TIME	WEEKS	FEE
GUITAR with Charles Doyle This is an exciting opportunity to learn and play guitar. You will be part of a small group, learning to play songs in an enjoyable and positive environment. Unleash your inner Guitarist!	Camden Haven Community College	Thurs 3 Sep	6.00pm — 7:30pm	4	\$80

LIFESTYLE PROGRAM

FOOD and CULTURE

COURSE NAME AND DESCRIPTION	LOCATION	START DATE	TIME	WEEKS	FEE
COOKING—ASIAN AND MIDDLE EASTERN CUISINE with Tin Hta Nu Using seasonal Asian vegetables from her organic farm, Tin will demonstrate how to cook and create a medley of delicious Asian and Middle Eastern dishes, demonstrated with a hands-on approach. Included is an entrée, 2 main dishes, 2 side dishes, a snack and 2 desserts. Please bring your own chopping boards, knives, aprons and containers to take home your creations.	Kendall Community Centre	Sun 20 Sep	10.00am — 2.00pm	1	\$80
COOKING—ASIAN AND MIDDLE EASTERN CUISINE with Tin Hta Nu Using seasonal Asian vegetables from her organic farm, Tin will demonstrate how to cook and create a medley of delicious Asian and Middle Eastern dishes, demonstrated with a hands-on approach. Included is an entrée, 2 main dishes, 2 side dishes, a snack and 2 desserts. Please bring your own chopping boards, knives, aprons and containers to take home your creations.	Kendall Community Centre	Sun 4 Oct	10.00am — 2.00pm	1	\$80
SPANISH BEGINNERS: PART2 with Silvia Fernandez Explore the next steps in your Spanish language journey. Ideal for those planning to travel anywhere in the Spanish speaking world.	Camden Haven Community College	Wed 16 Sep	6:00pm — 8:00pm	5	\$100
SPANISH BEGINNERS with Silvia Fernandez A practical and fun introduction to the Spanish language, or a great start to build on the basic knowledge you may already have. Ideal for those planning to travel anywhere in the Spanish-speaking world.	Camden Haven Community College	Wed 11 Nov	6:00pm — 8:00pm	5	\$100

HEALTH, SPORT and WELLBEING

COURSE NAME AND DESCRIPTION	LOCATION	START DATE	TIME	WEEKS	FEE
BUDDHISM IN EVERYDAY LIFE with Tin Hta Nu Learn to apply concepts set up by The Buddha to combat the stresses of everyday life. Examples of how to practice loving kindness and insight meditation to calm the mind and understand oneself will be demonstrated. The Buddhist approach to dealing with contemporary issues will be discussed together over morning tea and a light vegetarian lunch.	Kendall Community Centre	Sat 19 Sep	10.00am — 2.00pm	1	\$40
GOLF with Luke Garel Come and enjoy professional tuition at the beautiful Kew Country Club. All equipment supplied. Please wear comfortable shoes and neat attire.	Kew Country Club	Tues 1 Sep	10.00am — 11.00am	5	\$90


LIFESTYLE PROGRAM

HEALTH, SPORT and WELLBEING

COURSE NAME AND DESCRIPTION	LOCATION	START DATE	TIME	WEEKS	FEE
DANCING with Graham (Joe) Maguire Learn to Dance! Get up at any special occasion or event and enjoy a myriad of dancing styles. Dancing can be fun and learning is just a part of the journey (when you have great tutors that is!). Suitable for both beginners and those with experience, by yourself or with a partner. Dance styles include Rock 'N' Roll, Line Dancing, Waltz, Cha-Cha, Slow Rhythm and Rumba. (Enclosed hard-soled shoes preferable and bring some water.)	North Haven Hall	Wed 11 Nov	6.30pm — 8.30pm	6	\$100
RESTORATIVE DRUMMING with Karina Lindsay Drumming and meditation combined, creates an infusion of mindfulness in motion and in stillness. This class can increase your capacity to create and sustain good coping mechanisms and is based on improving mental awareness, memory and clarity. You may experience a sense of peacefulness, calmness and increased happiness with lowered stress and anxiety levels. This group offers many opportunities to develop and discover your own rhythm and style and a chance to experience different meditation techniques. We will use a range of djembe drums and percussion instruments, beginners and experienced drummers and/or meditators are most welcome.	The Peace Shack	Tue 3 Nov	1.00pm — 3.00pm	4	\$60
YOGA CHAIR—SEATED/SUPPORTED YOGA with Karina Lindsay Yoga Chair is a great way for people to experience the wonderful health benefits of yoga, especially if you have balance issues, or are looking to start slowly, or just want to feel more confident starting out this way. Practicing regular yoga helps reduce stress, pain and fatigue and can help with joint lubrication, balance and age specific issues like arthritis. Yoga Chair uses breath and visualisation to assist movement, and each session includes a comprehensive relaxation/meditation. Please bring a bottle of water.	The Peace Shack	Fri 11 Sep	9.00am — 10:00am	6	\$80
YOGA—BEGINNERS SUPPORTED with Karina Lindsay Beginners Supported Yoga consists of soft flowing movements controlled by breath and visualisation. It is a graceful form of safe exercise and potent means of stress release. It works on your body, mind and core strengthening, whilst building a heightened feeling of positivity and empowerment. All movements originate from the spine, and through sequences and Energy Block Releases, locked energy in the joints can be released and expelled from the body in a safe and mindful way. Beginners Supported Yoga is for every "body" and this class is a step up from "Yoga Chair", still using a chair and props to support a safe yoga practice.	The Peace Shack	Fridays, 30 Oct, 6 Nov, 20 & 27 Nov, 4 & 11Dec,	9.00am — 10:30am	6	\$80

LIFESTYLE PROGRAM

MENTAL HEALTH

COURSE NAME AND DESCRIPTION	LOCATION	START DATE	TIME	WEEKS	FEE
MENTAL HEALTH FIRST AID with Bev Moss <p>This 12-hour course will improve your knowledge of common mental illnesses and increase your confidence in providing first aid. The training will teach you practical skills to recognise common mental health problems; provide initial help using a practical evidence-based Action Plan; seek appropriate professional help; and respond to a mental health crisis situation.</p> <p>It is an educational course, not a support or therapy group. MHFA is suitable for businesses, volunteers, organisations, and any member of the community</p> <p>This training is subsidised by the NSW Government.</p> <div>  <p>Your trainer Bev has worked in Mental Health services for over 30 years and has been teaching Mental Health First Aid for 7 years in community settings, health services and education facilities.</p> </div>	Camden Haven Community College	TBA	9:00am — 4:00pm	2	\$0.00



SPECIAL INTERESTS

COURSE NAME AND DESCRIPTION	LOCATION	START DATE	TIME	WEEKS	FEE
ADULT LEARNING CIRCLE—MONDAY GROUP with Brad Mildern <p>The Adult Learning Circle/Discussion Groups are interactive groups with the purpose of learning by individual members sharing their knowledge and views with honest open discussion on subjects and issues chosen by the members.</p> <p>Please be advised this program will recommence once regulations permit—due to the class size. We can take expressions of interest in the mean time.</p>	Camden Haven Community College	TBA	10.00am — 12.00pm	TBA	\$5 per week
ADULT LEARNING CIRCLE—THURSDAY GROUP with Jackie Laing <p>The Adult Learning Circle/Discussion Groups are interactive groups with the purpose of learning by individual members sharing their knowledge and views with honest open discussion on subjects and issues chosen by the members.</p> <p>Please be advised this program will recommence once regulations permit—due to the class size. We can take expressions of interest in the mean time.</p>	Camden Haven Community College	TBA	10.00am — 12.00pm	TBA	\$5 per week

LIFESTYLE PROGRAM

SPECIAL INTERESTS

COURSE NAME AND DESCRIPTION	LOCATION	START DATE	TIME	WEEKS	FEE
BIRD WATCHING Join our self-directed group to see great local scenery and beautiful native birds. The group meets every second Thursday of each month, 8.15am at the School of Arts car park, Laurieton. Transport for field trips are shared. Please BYO morning tea and a packed lunch.	Meet at School of Arts car park, Laurieton	Every second Thurs of each month	8.15am	Yearly	\$2.50 per year
BUILDING CONTRACTS with Alan Taylor The process is a surprise, but once you have it, it works for all types of projects—whether making a cake, organising a rock concert or building a bridge. Lots of examples of anecdotes to explain the journey. Suitable for builders, tradies O/B developers, and suppliers. (6 CPD Points available upon task completion.)	Camden Haven Community College	Thurs 3 Sep and Fri 4 Sep	4:00pm — 6.00pm	2 sessions	\$60
PROJECT MANAGEMENT with Alan Taylor Suitable for first and second home buyers, renovators, builders, developers and sub-trades. Participants will learn how to understand and integrate some key components such as: different uses of contracts, components, litigation and associated costs, negotiation, strategy, strength (accuracy), communication skills and much more. Please bring pencil and paper. (6 CPD Points available upon task completion.)	Camden Haven Community College	Thurs 10 Sep and Fri 11 Sep	4:00pm — 6.00pm	2 sessions	\$60
GRANNY FLATS FOR DUMMIES with Alan Taylor Thinking of building an extension, new build or granny flat? Let's walk through the process, clearly and simply, from concept, plans approval, construction and handover. De-mystify the journey so you can concentrate on what you are interested in, not what intimidates you. Lots of worked examples to clarify the explanations. Suitable for builders, tradies O/B developers, and suppliers. (6 CPD Points available upon task completion.)	Camden Haven Community College	Thurs 17 Sep and Fri 18 Sep	4:00pm — 6.00pm	2 sessions	\$60
GENEALOGY FOR BEGINNERS with Trudy Hardy This course will help you navigate through resources and avenues online to piece together a historical record of your family. You will begin by looking at yourself and then working backwards, through the generations in your family. Meet Trudy Hardy. You will find Trudy in the college as she begins to teach a new course 'Genealogy for Beginners'.	Camden Haven Community College	Wed 21 Oct	6.00pm — 8.00pm	6	\$150



LIFESTYLE PROGRAM

SPECIAL INTERESTS

MY JOURNEY WORKSHOP with Narelle Hart and Michelle Dowrick We're all on a journey to our inevitable deaths. We don't like to think about it, much less plan for it. In this interactive workshop, be led on a journey of discovery with death whilst honouring our shared experience and collective knowledge. We will demystify Advance Care Planning, explore Funeral options including green and DIY funerals, create a Journey Box to house your end-of-life plan and other legal documentation all among much discussion and even some fun!	Camden Haven Community College	Tues 25 Aug	10.00am — 1.00pm	6	\$200
PC USERS GROUP Share your skills, knowledge and frustrations with this experienced and self-directed group. It is an inclusive group of adults who are always welcoming to any new comers. Internet access provided. BYO laptop. Please be advised this program will recommence once regulations permit—due the class size. We can take expressions of interest in the mean time.	Camden Haven Community College	TBA	9:30am — 12.00pm	TBA	\$5 per week

TECHNOLOGY

The College is currently working on finalising Technology courses.

We will have courses commencing in October, so keep an eye out on this brochure for updates and for our current courses flyers which will be mailed out every few months.

Robyn Martin (pictured), our personable and valued leading tech wiz, not only runs technology courses, but also our Tech Savvy Seniors courses.



TECH SAVVY SENIORS

Tech Savvy Seniors is an initiative of the NSW Ageing Strategy and is funded through a partnership between the NSW Government and Telstra. As a result of this initiative the following courses are offered **AT NO COST** to Seniors aged 60 years and over.

Our Tech Savvy Seniors will recommence from January 2021.

Thankyou to all the participants who attended Tech Savvy Seniors during Semester 2 this year.

It was a bit out of the normal with small classes of only 4, but we at the college thoroughly enjoyed being able to have so many of you attend and develop your skills, especially given the COVID circumstances—where technology has become so vital in keeping contact with loved ones.



VOCATIONAL EDUCATION AND TRAINING

Contact Veronica on 0409 831 198 or Sally on 6559 6699



CHC33015 CERTIFICATE III in INDIVIDUAL SUPPORT (Ageing)

Are you ready to learn new skills?
Are you seeking a rewarding career in an industry with high employment opportunities?
This could be the course for you.

ENROLMENT / INFORMATION DAY—THURSDAY 30 JULY
9.30am start

FULL COURSE COMMENCES MONDAY 10 AUGUST

If you would like more information on this course please contact
Veronica on veronica@chace.org.au
or Sally on office@chace.org.au

This course will have a structured, flexible, blended learning approach. No physical contact in person will take place. All contact will be through our eLearning platform, phone calls or emails.

All participants will require access to the internet on either their smartphone or a computer.

All theory components of the course will be completed in readiness for the participants to then when permissible attend practical face-to-face sessions and complete the mandatory workplace component.

The platform we are using has the provision for each student to be able to see the trainer and other course participants so they are engaged in a virtual classroom making connections, interacting and communicating with each other.

30-60 minute workshops are scheduled Monday–Thursday twice a day which the student can log in to from the safety of their home. This will provide an opportunity to ask questions and discuss the content of the workbooks you receive. You will be able to see the other students as well as the trainer.

The mandatory work placement component of the course will be deferred to such time as the Department of Health deems it is safe for students to enter a residential facility again.

To be considered for this course participants MUST:

- be able to commit to the training schedule with the view to seeking employment with an aged care or disability service provider upon completion;
- have a genuine empathetic attitude towards the older, frail or disabled person;
- have a clear criminal history check;
- Prior to, and in readiness for work placement activities commencing, you are required to purchase a uniform, i.e. WHS safe nursing type shoes and black pants/shorts each day to class. The college supplies each participant with two scrub shirts once the participant has paid a \$30 deposit, \$20 of which will be refundable at course completion and return of shirts.

COURSE FEES

For eligible individuals this training is subsidized by the NSW Government.

FEE for individuals eligible for Smart and Skilled Full Qualification (First)	\$ 1450.00
FEE for individuals eligible for Smart and Skilled Full Qualification (Further Qual)	\$ 1750.00
FEE for individuals eligible for Smart and Skilled AND eligible for Exemption	\$ 0.00
FEE for individuals eligible for Smart and Skilled AND eligible for Concession	\$ 240.00

INFORMATION AND REQUIREMENTS for training subsidised by the NSW Government

Subsidised Training under SMART AND SKILLED

(Refer to our website www.chace.org.au for Policies and link to Smart and Skilled.)

To be eligible to be subsidised to undertake a Smart and Skilled program an individual must firstly meet personal eligibility criteria for Smart and Skilled, then meet eligibility for the relevant program.

To be eligible for any NSW Government subsidised training (brief summary—more details available from the college) a person must be

- ☐ an Australian citizen or equivalent
- ☐ aged 15 or over
- ☐ not at school
- ☐ living or working in NSW

You must provide to the College the following Personal Information (Evidence and/or Student Declaration required)

- ☐ Proof of identity
- ☐ Valid Unique Student Identifier (USI)
- ☐ Confirmation of Citizenship
- ☐ Evidence of living or working in NSW (e.g. Govt or Employer doc)

FEES

Fees and eligibility for exemptions and concessions apply. Details can be found with the advertised courses and at the college.

Fee Exemptions (no fee) apply if you can provide details of

- ☐ Aboriginality
- ☐ Disability
- ☐ Refugee or Asylum seeker
- Declaration or signature required as evidence
- Centrelink or other evidence required
- Relevant evidence

Fee Concessions apply if you can provide details of

- ☐ Welfare recipient
- ☐ Dependent child or spouse of Welfare Recipient
- Centrelink evidence (list of eligible benefits & allowances available)
- Centrelink evidence

Scholarships (no fee) apply if you can provide details of

- ☐ eligibility for social housing; age 15-30
- ☐ experiencing domestic and family violence; over 15
- ☐ out-of-home care status

ACE PROGRAM

Background

The ACE Program supports disadvantaged and regional/rural students. This fully subsidised training comprises Units of Competency that fall within the ACE Category. We provide part qualifications for eligible individuals as a pathway to entitlement and as a supported program for those with barriers to accessing the full qualification under Smart and Skilled.

To be eligible for this subsidised training for disadvantaged learners a person must be

- ☐ An Australian citizen or equivalent
- ☐ aged 15 or over
- ☐ not at school
- ☐ living or working in NSW
- ☐ provide evidence of these, as above

PLUS be ONE of the following

- ☐ ATSI
- ☐ experiencing verified hardship
- ☐ have a disability or dependent child or spouse of a person with a disability
- ☐ receiving an Applicable Benefit or dependent child or spouse of Applicable Benefit recipient

AND

- ☐ experiencing at least one barrier to participation. (Full details available at the college or from your trainer.)

Evidence and criteria for Disadvantaged Students (summary)

Disadvantage	Evidence Required	Fee
<input type="checkbox"/> ATSI	Declaration or signature required as evidence	\$ 0.00
<input type="checkbox"/> Disability or dependent of person with a disability	Disability Pensions Concession card or other	\$ 0.00
<input type="checkbox"/> Applicable Benefit	Commonwealth Benefits Card or other	\$ 0.00
<input type="checkbox"/> For any other categories please ask for full details from the college		\$ 0.00

ENROLMENT APPLICATION - Camden Haven Community College (RTO 90018)Mr / Mrs/ Ms/ Miss D.O.B. _____ ☐ Female ☐ Male ☐ Different Identity**First Name****Middle Name****Surname***For accredited courses please provide some form of photographic identification (driver's licence/passport etc.)***VOCATIONAL (VET) COURSES ONLY
UNIQUE STUDENT IDENTIFIER (USI)**

If you are undertaking any nationally recognised training (accredited courses) delivered by a Registered Training Organisation (RTO) you are now required to have a Unique Student Identifier (USI). This includes single units of competency, skill sets, traineeships, certificates or diploma courses. **To get your personal USI**, visit the USI website at: www.usi.gov.au. Have your personal contact details ready (e.g. personal ID, email, mobile number, address). Select the 'Create a USI' link and follow the steps. Once you have your USI, please note this in the space provided on the Enrolment Form before returning the form to us.

If you already have a USI, please put this number on your Enrolment Form.

ENROLMENT IS EASY

Please choose your course, read the enrolment conditions, complete the Enrolment Form and return it to the college along with your course fee.

Payments for courses may be made:

In person at the College office (corner Bonser Lane & Laurie Streets, Laurieton). Mon-Thurs: 8.00am-3.30pm. Fri 9.30am-3.00pm. Cash, cheque, or credit cards accepted.

By Direct Credit to college bank account.

**Camden Haven Community College
Regional Australia Bank
Account No: 500163888
BSB: 932-000**

Please enter your Surname as a reference for the payment when paying directly into this account.

Credit Card Payments

Phone (02) 6559 6699 to make a payment, or fill in the details below and return to us. Your receipt will be posted or emailed to you.

Cardholder Name: _____

Card No: _____

Expiry Date: _____

Cardholder's Signature: _____

ENROLMENT CONDITIONS

I understand that:

- My enrolment is not confirmed until: receipt of completed enrolment Form and receipt of full fee.
- I give permission for my photo to be used for promotional or marketing materials. (Cross out if you do not agree.)
- I agree to abide by the CHCC Code of Conduct.
- I accept full responsibility for any damage, costs, misadventure or accident arising as a result of any act or failure to act on my part.
- CHCC reserves the right to refuse enrolment to any person.
- Information that may be given during a course does not constitute 'advice'.
- Refund and other Policies are available from the college website at www.chace.org.au

I understand and agree to these enrolment conditions.

Signature _____

Date _____

Address: _____**Phone:** (Mob) _____ (Home) _____**Email:** _____

Including your email address means we can contact you regarding this and other courses.

PLEASE COMPLETE THE FOLLOWING QUESTIONNAIRE

The following information is collected nationally to assist the government with educational planning. These details will not be used for any purpose other than administration and educational research. This information will be held and disposed of securely when no longer needed.

How did you hear about our College?

☐ Brochure ☐ Newspaper ☐ Friend ☐ Internet ☐ Other

In which city and country were you born? _____**What language do you speak at home?** _____**How well do you speak English?**

☐ Very Well ☐ Well ☐ Not well ☐ Not at all

Are you Aboriginal / Torres Strait Islander / Neither? (Please circle)**Do you consider yourself to have a disability or impairment?** ☐ Yes ☐ No

If yes, please indicate

☐ Hearing/Deaf ☐ Physical ☐ Intellectual ☐ Learning
☐ Mental Illness ☐ Vision ☐ Acquired Brain Injury ☐ Medical
☐ Other

What is your highest completed school level?

☐ Yr 9 or lower ☐ Yr 10 ☐ Yr 11 ☐ Yr 12 (or equivalent)

In which year did you complete that school level? _____**Are you still attending secondary school?**

☐ Yes ☐ No

Have you successfully completed any of the following qualifications?

☐ Bach. Degree or higher ☐ Adv. Deg. / Ass. Deg. ☐ Dip. / Ass. Dip.
☐ Cert IV / Adv ☐ Cert III / Trade Cert. ☐ Cert II
☐ Cert I ☐ Other

Which of the following BEST describes your current employment status?

☐ Full time ☐ Part time ☐ Employer
☐ Self employed—not employing others ☐ Employed - unpaid worker in a family business
☐ Unemployed seeking full time ☐ Unemployed seeking part time
☐ Not employed / Not seeking employment / Retired ☐ Other

Which of the following BEST describes your main reason for taking this course?

☐ To get a job ☐ To develop my existing business
☐ To start my own business ☐ To try for a different career
☐ To get a better job or promotion ☐ It was a requirement of my job
☐ I wanted extra skills for my job ☐ To get into another course of study
☐ For personal interest or self development ☐ Other reasons